ANNUAL QUALITY ASSURANCE REPORT (AQAR)

OF

R. B. MADKHOLKAR MAHAVIDYALAYA, CHANDGAD

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC), BENGLORE

FOR THE ACADEMIC YEAR 2014-15

BY
DR. P. R. PATIL
PRINCIPAL,

R. B. MADKHOLKAR MAHAVIDYALAYA, CHANDGAD

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

> 2014-15

1. Details of the Institution

1.1 Name of the Institution

> R.B.Madkholkar Mahavidyalaya ,Chandgad

1.2 Address Line 1

> At/Post/Tal :Chandgad , Dist: Kolhapur

Address Line 2

> ---

City/Town

> Chandgad

State

> Maharashtra

Pin Code

> 416509

Institution E-mail address

> rbmcollegechand@gmail.com

Contact Nos.

> 02320-224661

Name of the Head of the Institution:

> Dr.Patil P.R

Tel. No. with STD Code:

> 02320 - 224661

Mobile:

> 09423052437

Name of the IQAC Co-ordinator:

> Dr. Kamble T.A

Mobile:

> 9421206628

IQAC E-mail address:

rbmcollegechand@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.rbmcollege.ac.in

Web-link of the AQAR:

http://www.rbcollege.ac.in/AQAR2014-15.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.07	2007	2012
2	2nd Cycle	B	2.57	2012	2017
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/01/2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR   **Nil**

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [ ]   No

Constituent College   Yes [√]   No [ ]

Autonomous college of UGC   Yes [ ]   No [ ]

Regulatory Agency approved Institution: Yes [ ]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

Urban ☐ Rural ☑ Tribal ☐

Financial Status Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) .

1.11 Name of the Affiliating University *(for the Colleges)*   Shivaji University ,Kolhapur

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme ☐   UGC-CE ☐

UGC-Special Assistance Programme ☑   DST-FIST ☐

UGC-Innovative PG programmes ☐   Any other (*Specify*) ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers — 10

2.2 No. of Administrative/Technical staff — 1

2.3 No. of students — 1

2.4 No. of Management representatives — 1

2.5 No. of Alumni — 1

2. 6 No. of any other stakeholder and

community representatives — 1

2.7 No. of Employers/ Industrialists —

2.8 No. of other External Experts — 2

2.9 Total No. of members — 17

2.10 No. of IQAC meetings held — 6

2.11 No. of meetings with various stakeholders: No. 17   Faculty 9

Non-Teaching Staff Students 4   Alumni 2   Others 2

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

√

If yes, mention the amount   270000 Rs.

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐   International ☐   National 2   State ☐   Institution Level ☐

(ii) Themes

1.Modern Methods and Techniques for Effective Library Management

2.Problems and opportunities of MSMEs in India.

2.14 Significant Activities and contributions made by IQAC

Following are the significant activities undertaken under the guidance of IQAC during the academic year   2014-15

I Activities with regards to Curricular Aspects:

Sr. No.	Nature of activity/ Program	Organizing Dept
1.	Teaching Programs conducted as per the guidelines of Shivaji university ,Kolhapur	All Departments
2.	Attended workshop for revised syllabii by faculty member	All Departments
3.	Conducted program on Recent trends in ICT	Computer science

II Activities with regards to Teaching Learning and Evaluation

1.	Bridge Course	All Departments
2.	Remedial Coaching for slow learners(197 Hours)	Remedial Coaching Committee
3.	Guest Lecture (31 Hours)	Selected Dept
4.	Faculty Exchange Program	Dept of Commerce
5.	Entrance test for enrollment of student for National skill development Center	Dept of Commerce
6.	Workshop on use of Statistical tools and techniques in comm. Management studies	Dept of Commerce
7.	National level meet of faculties on Management of MSMEs in India	Dept of Commerce
8.	Discussion on important national level Economic issues in present era with students and staff	Dept of Economics
9.	Workshop on use of ICT in teaching and learning process	Dept of Economics
10	SUSTA Quiz Competition	Dept of Statistics
11	Workshop on use of MS Excel and statistical computing	Dept of Statistics
12.	Poetry singing program	Dept of Marathi
13.	Program on Linguistic Skills in Marathi	Dept of Marathi
14.	Study Tours	All Depts.
15.	Tests, Home Assignments, Mid-term tests	All Depts.
16.	Seminars for Students	All Depts.

III Activities with regards to Research Consultancies and Extension:

Sr. No	Particulars	Amount	Funding Agency
1	Submission of Proposal for Seminar and Workshops **Submitted- 4** **Sanctioned- 3**	Rs-280000/-	UGC
2	Submission of Minor Research Project **Submitted- 6** **Sanctioned- 1**	Rs-105000	UGC
3	IQAC Functioning **Submitted- 1** **Sanctioned- 1**	Rs-270000/-	NAAC

4	NSS activities on:
	  1. Water Literacy Programme
	  2. Gram Svachhata Abhiyan
	  3. Rallies on Voting Right
		Rs 1500/-
		
		Rs. 1300/-
		
		Rs. 1700/-
			Shivaji University, Kolhapur

5	Conservation, Cultivation and use of Medicinal Plants	Rs. 29095/-	Institute
6	Aids Awareness Programme	Rs. 740/-	Institute

IV. Activities With Regards to Infrastructure and Learning Resources

Sr. No.	Particulars	Quantity/ Area	Amount (Rs.)
1	Initiation for construction of college Administrative Building of Built up area	college 5G 430 Sq.mtr.	Rs. 1497046/-

2	Purchases of Learning Resources
	    Text Book
	    Reference Book
	    Journals
	    e- Journals
	    Thesis
		
		394 Nos.
		126 Nos.
		6 Nos
		1000 Nos.
		1 Nos
			
			3,20,270/-
			51,670/-
			14,765/-
			5,000/-
			--- 	

			Rs. 391705/-
3	Technology up gradation Computers	2 Nos	Rs. 96000/-

V Activities with regards to Students support and progression

Sr. No.	Activities	Organising body
1.	Workshop on Media and Language Skills	Lead College
2.	Essay Writing and Elocution Competition	Language Depts.
3.	Career Development: Entry in Services	College
4.	Ex. Students Meet	College
5.	District Level Elocution Competition	Debating Committee
6.	Debating Competition	Debating Committee
7.	Publication Of Khedut College Magazine	College
8.	Information Literacy Program	Library
9.	Health Awareness Program For Female Students	Tararani Manch
10.	Workshop On Communication Skill	Comp. Science
11.	Workshop On Software Development	Comp. Science
12.	Workshop On Personality Development	Comp. Science
13.	Program On Competitive Exam And Personality Development	Comp. Science
14.	Visit To Sahitya Sammelan At Belgaum	Marathi & Hindi
15.	Program On Awareness In Competitive Exam	Competitive

16.	Test Series Program For MPSC	Competitive Exam
17.	Participation In Youth Festival SUK	Cultural Dept
18.	Celebration Of Annual Social Gathering And Food Festival	Cultural Dept
19.	Opportunities In Cashew Processing Industry A Career Guidance Program	Lead College
20.	Awareness Program On Competitive Examinations In Commerce And Management	Commerce Dept
21.	Guidance On Job Opportunities In Service Sector	Commerce Dept

VI) **Activities with regards to Governance, Leadership and Management:**

1. **Participation of Faculties in curriculum development program for second year degree courses:**
2. **Meeting conducted during the year:**

Sr. No.	Meetings conducted	Numbers of meetings
1	Monthly meeting with teaching and Non-Teaching Staff Members	13
2	Department level Meeting	4
3	IQAC Committee Meeting	8
4	NAAC Steering Committee Meeting	4
5	Meeting with Students Council	4
6	Meeting with Alumni and Parents	2
7	Meeting (Sahavichar sabha) with Mother Institute	4
8	Meeting of Local Management Council	4

3. **Human Resource Development program**

Sr. No	Nature of Activities	Number of Activities
1	Workshop for Administrative staff members	1
2	Workshop for Teaching Staff Members	1

4. **Society oriented activities with the leadership of college.**

Sr. No	Nature of Activities	Number of Activities
1	Workshop on Conservation of Medicinal Plant	1
2	Tree Plantation at Mirvel Tal-Chandgad	1
3	Gram Swachata Abhiyan at Chandgad	1
4	Water Literacy Program	1
5	Rally for Environmental Awareness	1

5. **Activities with regards to innovations and best practices:**

Sr. No	Nature of Activities	Number of Activities
1	Publication of hand script "Sahitya Sourabh"	1
2	Programme on Awareness of Anti Superstition	1
3	Programme on Vivekwad and Humanism	1
4	Street Play on Voting Right	1
5	Blood Group Testing and Indexing	1
6	Candle March against AVH Ltd for prevention of pollution	1

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Sr. No	Plan of Action	Achievement
1.	Year wise teaching plan in the beginning the academic year	Teaching plan implemented successfully by all the departments
2.	Periodical tests home assignments, Seminars and semester wise Exams.	Periodical tests, Home Assignments, Seminars and Semester wise Exams were conducted by the Institute
3.	Participation in workshops for syllabii revising	10 Faculty members were participated in university level workshop of revising of 2nd year syllabii
4.	Encouragement for faculty Development	7 faculty members were participated in Refresher Courses, Faculty Improvement Workshops 18 International, 81 National and State Level Workshops and Seminars were attended and papers presented by the faculty members
5.	Initiation for construction of college administrative building	Constriction of Administrative Block of College Main Building admeasuring area 340 sq.m. has been started.
6.	Organisation of Society Oriented Program	6 programmes were conducted as stated in 6.14
7.	Placement Camps for students	36 students were placed through In-campus and 17 student placed through Off-campus placement camps
8.	Celebration of days	14 special days were celebrated

Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Action Plan:
After preparation of IQAR for the academic year 2014-15 by IQAC it was placed before Local Management Committee (LMC) for the discussion and approval of the same.AQAR-2014-15 was duly approved unanimously after necessary corrections and it was decided to forward to NAAC office Bangalore.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	3			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	8		3	5
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	8

1.3 Feedback from stakeholders*   Alumni [Y]   Parents [Y]   Employers [ ]   Students [Y]
   (On all aspects)

         Mode of feedback   :   Online [Y] nual [Y] operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   Our college is affiliated to Shivaji University, Kolhapur and university has its own mechanism to form, revise and update of curricula. The curricula are updated after every three years. The updating of curricula is continuous process. Our faculty takes active participation in this process.

   Whenever there is change in syllabi, University arranges workshops to discuss changes, expectations and steps to be taken. The concerned subject teachers participated in such workshops. The second years syllabi were revised by Shivaji University, Kolhapur in the previous academic year and ten faculties were participated in those programs.

1.5 Any new department/centre introduced during the year. If yes, give details.

   The subjects Physics and Zoology are started during the year at third year of B.Sc course. To cope with the increasing number of students of B.Sc., additional division of B.Sc. has been started on non-grant basis since last year. YUMOU has sanctioned B.Lib. Course under distance education mode to our institute. The course will be started from academic year 2015/16.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	26	01	--	01

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
26	14	01	--	--	--	01	--	28	14

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty	Visiting Faculty	Temporary Faculty
--	--	42

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented	17	38	02
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

For effective teaching and learning process, institution has been consistently encouraging its faculty members to use advanced means of information and technology. LCD projectors, language softwares, CDs and DVDs, e-books, e-journals, INFLIBNET, WI-FI, etc. are used for teaching and learning process. Faculty exchange programme is introduced. Workshop on faculty development programme was arranged during this academic year.

Students in the institution are also encouraged to use ICT facilities in the preparation of seminars, workshops, projects, etc. They are also encouraged to arrange study tours, group discussions, interactions with entrepreneurs and experts for enhancing their practical knowledge. They are also motivated to participate in national, state and university level seminars and workshops to update and enhance their existing knowledge.

2.7 Total No. of actual teaching days
       during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination,   Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):

     The institution provides the examinees appearing for the first year of degree programme the facility of Double Valuation and Photocopy of answer book to the aggrieved students.

2.9   No. of faculty members involved in curriculum restructuring/revision/syllabi development as member of Board of Study/Faculty/Curriculum Development workshop:

     10 faculty members were involved in Curriculum Revising workshop in the last academic year.

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

Note: Result Sheets are not yet received from University

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

     The institution and all the concerned departments, under the guidance of IQAC, plan their academic activities at the beginning of every academic year and strictly adhere to execute the same. All the heads of departments submit their 'Activities Completion Reports' at the end of every year. IQAC periodically supervise and guide all the departments, associations and committees in college to conduct their activities effectively and efficiently.

     Departmental meetings are organised frequently to plan, organize and execute various academic activities throughout the academic year. Performance and outcomes are evaluated in the meetings of IQAC. The problems that arise while executing the activities are taken into consideration and appropriate suggestions are made to respective departments and committees.

     Periodical feedbacks from students and teachers are availed to identify needs and expectations in teaching and learning process. Feedback is analysed scientifically and outcome is notified to respective stakeholders for further improvement. Attempts are made to arrange yearly internal academic audit through expert members in Governing Body of mother institute, Khedut Shikshan Mandal and appropriate suggestions are made in common meeting of faculty members for further improvements. This entire process helps IQAC to monitor and evaluate teaching and learning process.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	03
UGC – Faculty Improvement Programme	01
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	02
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	01
Others	00

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	03	--	02
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC in the institution guides and helps various departments, associations and committees in college to promote their plan of curricular, co-curricular and other extension activities such as workshops, seminars, conferences, meets etc. to sensitize research climate in the campus. Such type of events are organized in the campus so as to participate faculties and students and also to encourage them to participate actively in these events organized outside of the campus.

In a college, associations like Vivek Vahini, Nature Club, and Science Forum are established and programmes are arranged consistently for creating scientific temper among students, teachers and society members in and around the region. Ozone Day, World Population Day etc. are celebrated, Rallies and Skits, Street Plays, Study Tours, Essay Writing, Elocution and Debating Competitions on related subjects are organized occasionally. Environmental Awareness, AIDS Awareness, Eradication of Superstitions etc. Programmes are organized.

Faculties in the College have been encouraged consistently to improve their qualification leading to M Phil and Ph.D. studies. They are motivated to undertake major and minor research projects on emerging scientific issues. They are encouraged to prepare and publish their research articles in reputed journals.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	3	1	2
Outlay in Rs. Lakhs		3.11	1.05	1.94

3.4   Details on research publications

	International	National	Others
Peer Reviewed Journals	11	9	
Non-Peer Review Journals			
e-Journals	3		
Conference proceedings		2	

3.5 Details on Impact factor of publications:

Range 0.45 – 2.04   Average 1.24   h-index 1   Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 years	UGC	1,05,000/-	87,500/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	1 Year	College		

(Mirvel)				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   [2]   Chapters in Edited Books   [1]

ii) Without ISBN No.   [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy   [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	2	Nil	2	7
Sponsoring agencies		UGC		Lead College Scheme	Institute

3.12 No. of faculty served as experts, chairpersons or resource persons   [1]

3.13 No. of collaborations   International [   ]   National [   ]   Any other [   ]

3.14 No. of linkages created during this year   [   ]

3.15 Total budget for research for current year in lakhs :
From Funding agency   [   ]   From Management of University/College   [   ]

Total   [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
		2				

3.18 No. of faculty from the Institution
   who are Ph. D. Guides   2
   and students registered under them   6

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other (FIP)   1

3.21 No. of students Participated in NSS events:

University level   State level

National level   International level

3.22 No. of students participated in NCC events:

University level   State level

National level   International level

3.23 No. of Awards won in NSS:

University level   State level

National level   International level

3.24 No. of Awards won in NCC:

University level   State level

National level   International level

3.25 No. of Extension activities organized

University forum   College forum   12

NCC   NSS   4   Any other

5.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

One of the aims and objectives of this institution is to take efforts to develop the college as centre for community development. Keeping in mind this aim and objective, this institute has practice to formulate its plan and policies and strictly adhere to execute the same.

During the academic year 2014-15, institute had undertaken following major activities in the sphere of extension activities to fulfill the social responsibilities.

Sr.No.	Date of Activities	Title/Nature of Programme	Organizing Dept/Committee
1	13/07/2014	Gram Swachata Abiyan at Chadgad	College
2	23/08/2014	Environmental Awareness Programme (Tree plantation, plastic free Village)	College
3	2/9/14	Anti Cracker Movement	Science forum
4	16/09/2014	Rally for Environmental Awareness	Science forum
5	20/9/14	Anti Superstition Awareness Programme	Vivek Vahini
6	14/12/14	Medicinal Plantation at Mirvel	College
7	24/8/14	Street Play on Voting Rights	Cultural Dept.
8	3/2/15	Candle March for Prevention of Pollution against AVH Pvt. Ltd	College & students
9	4/2/15	Meet with Minister for Tourism for Conservation of forts in region	Teachers prabodini
10	20/11/14	Water Literacy Programme	NSS Dept.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing Sq.mtr.	Newly created Sq.mtr.	Source of Fund	Total Sq.mtr.
Campus area	17441.95	-		17441.95
Class rooms - 21	770	-		21
Laboratories - 7	368	-		7
Seminar Halls - 3	1195	-		3
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil			
Value of the equipment purchased during the year (Rs. in Lakhs)	2296475	125350	college fund & UGC	
Others Botanical Garden – In-Campus Out-Campus	102 4 (Hectors)			

4.2 Computerization of administration and library

Administration work of institution is computerized with 6 computer equipped with LAN system and operation systems like WINDOW 7,MS OFFICE 2007, configuration like INTEL (R)CORE ,2Duo E 7500, eCampus software is used for day to day administrative work. Admission process, correspondence and communication, result analysis is performed with the help of computerized system.

Library of this institution is equipped with 10 computers. LAN facility, VPN connection and INFLIBNET facilities are provided in the library. UGC-Network Resource Centre has been started for needy students, faculty members and research scholars. 97000+ e-books and 6000+ e-journals have been provided for stakeholders. Day today library transaction are being performed with library software entitled eCampus .

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value (Rs)	No.	Value (Rs)	No.	Value (Rs)
Text Books	4393	363873	394	32070	4787	395943
Reference Books	6210	1604072	126	51670	6336	1655742
Journals	65	68431	-6	14765	59	14765
e-Books	97000 +	5000	0	5000	97000 +	5000
e-Journals	5000+		1000+		6000+	
Digital Database	-	-	-	-	-	-
CD & Video	76	21321	-	-	76	21321
Others (specify) 1.Thesis	0	-	1	-	1	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others (Library)
Existing	64 (4 laptop)	31	62	Library & Computer lab		09	10	14
Added	02	-	-	-	-	-	02	-
Total	66	31				09	12	14

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

      For effective networking and e-governance ,institute has developed its website . Considering the geographical and educational background of this region, institute has been organizing consistently the programmes related to use of ICT for the benefit of students and faculty member institute also always takes initiative to arrange programmes for technological upgradation. Following are the details of programmes conducted by the institute ,during the academic year 2014-15.

Sr.No	Nature /Title of programmes	organizing Dept.
1	Recent trends in technology in IT programme	Dept. of Computer Science
2	Workshop on use of ICT in teaching and learning process	Economics ,History
3	Wkorkshop on use of ICT for appling statistical tools and techniques in commerce and management studies	Dept. of Commerce
4	National level seminar on Modern Management tools and techniques in effective library management	Dept. of Library
5	Workshop on media and language skill	Dept. of English
6	Information literacy programme	Dept. of Library
7	Workshop on communication skill	Dept. of Computer science
8	workshop on software development	Dept. of Computer science

4.6 Amount spent on maintenance in lakhs :

   i) ICT   0.350

   ii) Campus Infrastructure and facilities   --

   iii) Equipments   0.045

   iv) Others   --

Total :   0.395

Criterion – V
5. Student Support and Progression

5.1 **Contribution of IQAC in enhancing awareness about student support services**

Under the guidance of IQAC, institution has provided many support services to its students, faculties, research scholars and visitors. Support services like Network Resource Centre, Study Room, Internet, Wi-Fi Connectivity, Language Laboratory, Audio-Visual Room, Ladies Common Room, Health Centre, Canteen, Tutor Ward Scheme, Remedial Coaching Services etc. contribute immensely towards enhancing the quality of the education imparted in the institution.

Support services available in the institution are notified to the stakeholders through notice boards, prospectus, advertisements etc. Committees like Publicity Committee, Website Committee, Feedback Committee, associations like Ladies Association, Vivek Vahini, Literary Associations, Science Forum play their roles effectively in making awareness about these support services to their stakeholders. IQAC in the institute encourages, supports and supervises consistently to all these committees and associations in making awareness about above mentioned support services.

5.2 Efforts made by the institution for tracking the progression:

Institute has established various committees, cells and associations for performing particular work as per plan determined under the guidance of IQAC for evaluating and tracking the quality of education and overall progression of students and faculty members. Statutory committees like Special Cell Standing Committee, College Examination and Evaluation, Students Council, Library Advisory Committee are in force. Administrative committees like Admission and Attendance Committee, Tutor Ward Committee, Feedback Committee etc. are always engaged in tracking the students' progression in their respective field. Periodical meetings of these committees are held and performances of their activities are discussed therein and results are reported to IQAC. Institute has practice to take regular feedback from the students, faculty members, and alumni and outside visitors. This practice helps institute to track the progression of academic and non-academic activities. Finally thorough discussion on semester wise progression is organized in Sahavichar Sabha along with the Governing Body of Mother Institute for appreciation and further improvement.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1470	-	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%		Women	No	%

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1008	83	03	177	Nil	**1271**	1124	98	07	239	02	**1470**

Demand ratio   1:1   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

                     Institute has established separate committee for coaching in competitive examination. Institute has also initiated Coaching for Entry in Services, Career Counselling Cell under UGC Schemes to encourage students for competitive examination like UPSC, MPSC, Banking, Insurance, Staff Selection Commission etc. At the beginning of the academic year, these committees conduct tests for knowing inclination and liking of students. Needy and deserving students are admitted to competitive examination coaching classes accordingly. Yearly plans are made under the guidance of IQAC in the college. Lectures are arranged, tests are conducted, and performance of each participated student is evaluated and noticed to respective students. Apart from these mechanisms, competitive examination committee have been conducting periodical test series sponsored by Genius Academy, Kolhapur. References and books for preparation of competitive examination are made available in library.

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

       Institute has established, since the beginning, Career Counseling and Career Guidance Cell to help the students in choosing their career and guide them in this regard. Following are the details of the activities conducted by this committee during the academic year 2014-2015.

Sr No	Date	Title of the Program	Organizing Department
1	1/2/2014	AMCAT Talent Search Examination	Career Counseling and Career Guidance Cell
2	12/6/2014	Lecture on Avenues for Career Making	Career Counseling and Career Guidance Cell
3	8/8/2014	Lecture on How to Develop Career	Career Counseling and Career Guidance Cell
4	3/9/2014	Skill Development Program	Dept of Commerce & Management
5	8/9/2014	Lecture on Career Development and Entry in Services	Entry in Service
6	9/9/2014	Workshop on Communication Skills	Computer Science
7	12/9/2014	Program on Personality Development	Computer Science
8	13/9/2014	Workshop on Language Skills and Media	Lead College Committee
9	19/12/14	Awareness Program on Competitive Exam in Commerce & Management	Dept of Commerce & Management
10	8/2/2015	Guidance on Job Opportunities in Service Sector	Dept of Commerce & Management

Number of Students benefited approximately: 350

5.7 Details of Campus Placement:

Sr No	Name of the Organization where Students are Placed	Total Number of Students Participated	Total Number of Students Placed	Number of Students Placed through In-campus Interview	Number of Students Placed through Off-campus Interview
1	Venus Ethoxy Erther	75	26	26	
2	ICICI Bank	30	10	10	
3	Mahindra Finance	32	08		08
4	Lupin Farma	09	05		05
5	Tata Consultancy Ltd	26	04		04
6	Kirloskar Oil Pvt. Ltd.	05	04		04
	Total	**177**	**57**	**36**	**21**

5.8 Details of Gender Sensitization Program

Following are the details of Gender Sensitization Program conducted during the year 2014-15

Sr No	Date	Nature of Program
1	14/8/2014	Eradication of Superstition in Female Students
2	14/9/2014	Gender Discrimination and Female Foeticide
3	14/12/2014	Program on Life Style and Health Problems
4	15/1/2015	Program on Domestic Violence

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level   69   National level   -   International level   -

No. of students participated in cultural events

State/ University level   40   National level   -   International level   -

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   -   National level   -   International level   -

    1   -   -

Cultural: State/ University level   National level   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	372	Rs. 1142000/-
Financial support from government	106	Rs. 495405/-
Financial support from other sources (University Merit Scholarships)	02	Rs.10000/-
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [15]

5.13 Major grievances of students (if any) redressed: _____Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 **State the Vision & Mission of the Institution**

Vision-

Establishment of a senior college at Chandgad was a long cherished dream of our Mother institution Khedut Shikshan Mandal (KSM), Kalkundri which came into reality in the year 1998. Keeping in with the ideals of Mother Institution; Arts, Commerce and Science College, Chandgad is dedicated to the provision of quality higher education catering the needs of society on a par with the changing global trends in recent times

Mission-

It is our chosen goal 'To build the post independent 'New India' in which every individual should have knowledge, character and a sense of service and dedication.' Arts, Commerce and Science College, Chandgad is determined to strive hard to educate, train and inculcate values in the upcoming generations of the students capable of contributing the comprehensive development of the region, the nation and the humanity at large.

6.2 Does the Institution have a management Information System?

Yes, Institution has well designed management information system. Administrative Dept. of this institution collects, classifies, preserve necessary information from Government, University, UGC, NAAC and offices of Non-Government organization and disseminate the same to all its stakeholders as and when demanded. All the necessary records are kept systematically in hard and soft form. Apart from direct give and take of related information, institution takes the help of notice boards, prospectus, college magazine and web-site of the college for disseminating the information to the users. Adequate care is taken to see that authentic information is provided all the time.

6.3 Quality Improvement Strategies.

6.3.1 Curriculum Development.

This institution is affiliated to Shivaji university, Kolhapur and University has its own procedure to design curricula. This institute encourages its faculty members to participate in workshops and conferences organized for the same at University level. Our faculty members communicate their observations and suggestion to Board of studies, which ultimately helps in developing the curriculum.

Our institution, of course has developed curriculum of two COC courses viz Certificate Course in Computer Application and Conservation and Cultivation of Medicinal Plants after taking into consideration the local atmosphere, needs and wants of students and scope of job opportunities.

6.3.2 Teaching and Learning:

This institution is committed to its vision and mission statement as well as its aims and objectives determined while its establishment. Adequate transparency is maintained in admission process. Care is taken to admit every student applied for. Lectures are arranged to bridge the knowledge gap especially for first year students. Remedial coaching is provided for slow learners and extra guidance is provided for scholar students. Skill development workshops and orientation programmes are being arranged for students, teachers and society. Thus in true sense this institution has been working as community Development centre through higher education.

6.3.3 Examination and Evaluation:

To improve the quality with regard to examination and evaluation process, institution has established separate examination and evaluation committee. This committee plan its program in consultation with IQAC in the college and in accordance with the guidelines issued by Shivaji University, Kolhapur from time to time. One of the aim of this institution is to improve qualitative and quantitative results in University examinations and achieve merit scholarship sponsored by Shivaji University, Kolhapur. Apart from external mechanism of examination and evaluation, institute arranges internal tests, home assignment periodically. Students are asked to prepare projects and present seminar papers on emerging issues before experts and fellow students. These projects and seminar papers are evaluated and results are communicated to respective students.

6.3.4 Research and Development:

This institution has committed to promote the scientific temper among its students and faculty members so as to keep pace with changing educational, social and global scenario. By promoting scientific atmosphere and by promoting the use of technology this institution has determined to foster global competencies among the student in this region. For this purpose, institution has established science forum, Nature club, Vivek Vahini, UGC research committee and activities have been conducted on related issues. Institution also has been encouraging its faculty members to undertake Minor and Major research projects, as well as research work leading to Ph. D., M. Phil. Degrees.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

Library being an important infrastructure and learning resource institution has plan to shift its library at convenient location with comparatively more space. Fully computerized and digitalised library for smart users is our strategy.

Apart from funding from financing agencies like UGC with the support of our. Mother institute Khedut Shikshan Mandal this institute has been collecting donations from the generous people in society and being utilized for the extension of required infrastructure. Faculty members and administrative staff members also have been contributing their considerable share in collecting funds for the purpose of infrastructure development.

6.3.6 Human Resource Development:

This institute has positively endeavours to recruit required qualified and competent teaching and administrative staff. This institution has also maintained healthy and conducive atmosphere in campus. Mother institute and this college have been continuously encouraging its staff arranging faculty development and staff training programmes in the campus and motivating to attend and actively participate in such programme outside the campus. Teaching and non-teaching staff are responding well towards this policy of the institute.

6.3.7 Faculty and staff Recruitment:

The institute strictly adopts plan and policies of Government and Shivaji University, Kolhapur in selecting, recruiting and appointing faculties and administrative staff members. Apart from basic educational qualification, preference is given to their embodied skills and competencies those are required for performing various tasks. Adequate provision and flexibility is maintained to give autonomy in their academic development after recruitment.

6.3.8 Industry interaction / collaboration :

This college has established Career Guidance and Placement Cell to guide and develop the interaction between employer industry and employee candidate in the institute. Placement camps are arranged frequently in campus and needy students are encouraged to attend off campus interview organized by nearby colleges. Before placing the students for job, requirement of employer industry are asked and accordingly candidates are placed. Further, industrial visits are arranged periodically so as to make aware of industry atmosphere to the students.

6.3.9 Admission of students :

Since the establishment, institute has a unique policy to provide admission for every deserving student. In recent past flow of students seeking admission for first year degree course have been increasing, towards all the disciplines. Therefore admission is being provided purely on merit basis only after taking into consideration reservation policies of Government and guidelines provided by the affiliating university from time to time. To accommodate the students seeking admission in the college, additional divisions are being introduced to fulfil the policy of the institution.

6.4 Welfare schemes for

Teaching	R B Madkholkar Mahavidylaya Staff Welfare Fund
	Credit Co-operative Society for Khedut Employees
Non-Teaching	R B Madkholkar Mahavidylaya Staff Welfare Fund
	Credit Co-operative Society for Khedut Employees
Students	Students Aid Fund, Scholarships for Students

6.5 Total corpus fund generated   - Rs. 646501/-

6.6 Whether annual financial audit has been done   ☐ ✓ ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Agency
Academic	Yes	Shivaji University Kolhapur	Yes	Khedut Shikshan Mandal
Administrative	Yes	Govt. of Maharashtra	Yes	Khedut Shikshan Mandal

6.8 Does the University / Autonomous College declares results within 30 days?

For UG Programmes   - Yes

For PG Programmes - No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

NA

6.11 Activities and support from the Alumni Association:

Alumni Association meet was organized on 5th January 2015. Feedback is obtained and analysed systematically, to know the expectations of passed out students with regards to quality education imported and educational facilities provided in the campus. Members of alumni also express their views on academic, cultural and social development in and around the region. Alumni also contribute financially to develop infrastructure in the campus.

6.12 Activities and support from parent Teacher Association:

In this institute, there is no parent teacher Association as such established yet, however our faculty members are engaged in Tutor ward scheme developed in the college, the functioning of which is being conducted through Tutor ward committee. On an average 40 to 50 student are allotted to each teacher and responsibility of each group of students are given to that respective teacher. Concern teacher works as friend philosopher and guide for his group. Grievances if any are expected to solve by that concern teacher.

6.13 Development programmes for support staff: Nil

6.14 Initiative taken by the institution to make the campus eco friendly.

Campus of the institute is basically situated at the crest of Sahyadri Western Ghat with rich bio diversity. Weather is cool and breezy with average rainfall above 1000 mm per annum. Environmental conditions are quite ideal. Institution has committed to protect, and preserve eco friendly campus. Programmes are arranged occasionally in the campus to make awareness in students, faculty members and society at large. Following are the details of programmes arranged into academic year 2014-15.

Sr. No.	Titles of programme	Organizing Dept.
1	Workshop on conservation and use of Medicianl plants	Dept of Botany
2	Tree plantation at Mirvel	Dept. of Botany & NSS
3	Environmental Awareness programme (Gram Swachata Abhiyan)	College – All Dept.
4	Anti cracker movement	Science forum
5	Rally for Environmental Awareness programme	College / NSS
6	Water literacy programme	NSS Dept.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution.

7.1.1 Inculcation of scientific research culture :- In accordance with aim and objectives of the institution i.e. to promote the use of technology and to foster the global competencies among the students, this institution always tries to encourage students and faculty members to participate in workshops and seminars with research papers , projects, etc. on emerging issues and present it with the use of ICT. They are also motivated to participate in poster presentations.

7.1.2 Inculcation of Democratic and Moral Values: - One of the major aim and objectives of this institution is to inculcate moral values and discipline in students. Keeping in mind this aspect, this institution has been trying to inculcate democratic and moral values among our faculty members and students. For this purpose as an immolation we have undertaken programmes like Environmental Awareness, Water Literacy, Celebration of Constitution Day, Democratic Values and Youth of Today, eradication of corruption etc. are being arranged occasionally.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Institution has practice to frame yearly plan for every academic year and accordingly activities are performed throughout the year. Concerned departments and Committees submit their action taken report/ activities completion report to IQAC, at the end of the academic year. It is the observation of IQAC is that averagely 75% to 80% planned activities are performed consistently. After detail analysis, IQAC suggest concerned departments to fulfil the short fall in implementing the planned activities, and also suggest to compensate short fall in coming years

7.3 Give two Best Practices of the institution

1) Inculcation of scientific temper among students and society.

2) Providing Employment opportunities to the needy and eligible students.

7.4 Contribution to Environmental Awareness / Protection.

Institute, through its various committees and associations like Science Forum, Nature Club, Vivek Vahani, NSS etc. environmental awareness programmes are being arranged throughout the academic year. Following are the details of activities performed in this regard during academic year 2014 -15

Sr. No.	Date	Nature of Programme	Orgnising Dept.
01	04/08/2014	Environmental Awareness Programme(Tree Plantation at Mirval, Collection of Plastic in Chandgad)	NSS, COLLEGE
02	08/09/2014	Nirmalya Collection in Ganesh Chaturthi.	Vivek Vahani
03	09/01/2015	Water Literacy Programme	NSS
04	20/09/2014	Meet with Minister of Tourism Gov. of Maharashtra for Conservation of Forts in the Region	College and Geography Dept.
05	03/02/2015	Candle March against AVH Ltd. for	College

| 06 | 14/01/2015 | Gram Swachata Abhiyan in Chandgad Village | College |
| 07 | 02/09/2014 | Anti Cracker Movement | Vivek vahani. |

(continued row above: Protecting Environment in Chandgad Taluka)

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add.

1) Publication of "**Sahitya Sourabh**"

Library dept. in the institution has practice to collect articles in their own writing and hand written articles from students and publish it at the time of annual social gathering. Opportunity is given to the students to express their views, experiences, emotions and projects writing skill etc. On various issues.

2) Debating and Elocution Competition.

Debating and Elocution Competition Committee, in the institution organizes competition on various emerging issues. The purpose of organizing these competitions is to give an opportunity to the students to express their views and opinions on particular issues. They are motivated to take the lead in expressing their opinion freely and wisely.

8. Plans of institution for next year

Sr No	Date	Particulars	Organizing Committee/ Department
Criterion I: Curricular Aspects			
1	Throughout year	Teaching curriculum of the Shivaji University, Kolhapur	All Departments
2	Throughout year	Conducting existing COC Courses	6 COC Courses
3	July/August 2015	Contribution of faculty members in the Curriculum Development Program arranged by Shivaji University, Kolhapur	All Departments
4	Throughout year	Widening academic flexibility by allowing students to select the subject of their choice especially for B. Sc. Stream	B.Sc.Stream
5	August/ September 2015	Communication of feedback analysis to faculty members through Principal	All Departments
6	October 2015 April 2016	Strengthening online feedback system	Feedback Committee
7	Throughout year	Enhancing library resources	Library Department
Criterion II: Teaching, Learning and Evaluation			
1	Throughout year	Remedial coaching and extra classes for slow and needy learners	Remedial coaching Committee
2	Throughout year	Providing required facilities for differently abled students	Students support and progression
3	Throughout year	Program on using ICT in teaching& learning process	All Departments
4	Sept./ Oct. 2015	Programme for encouraging faculties to acquire NET/SET, M. Phil, Ph. D. qualifications	Courier Guidance and Counsel cell
6	Nov./Dec.-2015 & Mar/Apr.2016	Programme for University examinations and evaluation	Examination Committee
7	Throughout year	Bachelor degree programme in Library Science	Library Department
8	Throughout year	Faculty exchange program	All Departments
Criterion III: Research Consultancy and Extension			
1	Aug-2015	Major and minor projects for faculty members	Faculty members

2	Dec.2015	Research based program to inculcate scientific temper among students and faculty members	Science Forum
3	Dec. 2015	Awareness program for local farmers in cultivation of their crops	Science Forum
4	January 2016	Pilot projects at grass-root level	All Departments
5	Throughout year	Presentation and Publication research papers	Faculty members

Criterion IV: Infrastructure and Learning Resources

1	July 2015	Awareness programme for using ICT instrument for teaching and learning process.	All Departmentss
2	Aug. 2015	Construction of ground floor of college main building	College
3	Throughout year	Initiative actions to construct hostel for girls	College
4	August 2015	Tree Plantation at Mirvel, Tal – Chandgad	NSS Dept.
5	January 2016	Development of internal roads in college campus	College
6	January 2016	Development of college ground by levelling, refilling the soil and by constructing running track	College
7	January 2016	Purchases of research references	Library Dept.

Criterion V: Student Support and Progression

1	Throughout year	Empowerment programs for female students	Tararani Sakhi Manch
2	June/ July- 2015	Tutor Ward Scheme, Student Contact Campaign to maintain direct access with maximum possible students	Tutor ward scheme and Student contact campaign committees
3	Aug 2015 & Dec. 2015	Counselling programs for students to appear for competitive exams	Competitive exam Committee
4	Aug. 2015 / Jan 2016	Programs on inculcation scientific temper among students	Science Forum
5	Aug 2015 & Jan. 2016	Placement camps in the institute	Courier Guidance and Counsel cell
6	Jan 2016	Programme on use of e-resources and ICT Instruments	All Departmentss
7	Feb. 2016	Stress Management Programme for students and faculty members	Psychology & Commerce departments
8	Feb. 2016	Workshops on personality development	Department of Commerce

Criterion VI: Governance, Leadership and Management

1	July 2015 / Apr 2016	Sahavichar Sabha with Mother Institute	Mother Institute &College
2	June 2015 Nov2015 / Nov 2015- April 2016	Term beginning and term end meetings with faculties and administrative staff	College
3	Every month	Monthly meetings with faculties and administrative staff	College
4	Every 3 months	Departmental meetings to plan execute and review of activities	All Departmentss
5	Jan-2016	Workshops for faculty improvements programmes	College

Criterion VII: Innovative Practices

1	July 2014	Information literacy program for students	Library Department
2	Dec. 2015	Series of speech on emerging issues	Khedut Staff Prabhodhini
3	Dec. 2015	Rallies & street-plays on environmental issues for society at large	Vivek Vahini & Science Forum
4	Jan 2016	Program on prevention of female foeticide ,	College
5	Jan 2016	Eradication of superstition	Vivek Vahini

Dr. T. A. Kamble   Dr. P. R. Patil
Coordinator, IQAC   Principal and Chairperson, IQAC
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