



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	R. B. MADKHOLKAR MAHAVIDYALAYA, CHANDGAD
Name of the head of the Institution	Dr. P. R. Patil
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02320224661
Mobile no.	9423052437
Registered Email	rbmcollegechand@gmail.com
Alternate Email	naacrbmc@gmail.com
Address	At Post - Chandgad, Dist. - Kolhapur
City/Town	Chandgad
State/UT	Maharashtra
Pincode	416509

2. Institutional Status																															
Affiliated / Constituent			Affiliated																												
Type of Institution			Co-education																												
Location			Rural																												
Financial Status			Self financed and grant-in-aid																												
Name of the IQAC co-ordinator/Director			Mr. R. K. Telgote																												
Phone no/Alternate Phone no.			02320224661																												
Mobile no.			9421103764																												
Registered Email			naacrbmc@gmail.com																												
Alternate Email			rajkumar_telgote@yahoo.co.in																												
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)			https://rbmcollege.ac.in/sites/default/files/file/naac-report/AQAR%202018-19.pdf																												
4. Whether Academic Calendar prepared during the year			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.rbmcollege.ac.in/administration/academic-calender																												
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.07</td> <td>2007</td> <td>22-Dec-2007</td> <td>21-Dec-2012</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.57</td> <td>2014</td> <td>21-Feb-2014</td> <td>20-Feb-2019</td> </tr> <tr> <td>3</td> <td>B++</td> <td>2.79</td> <td>2019</td> <td>20-May-2019</td> <td>19-May-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.07	2007	22-Dec-2007	21-Dec-2012	2	B	2.57	2014	21-Feb-2014	20-Feb-2019	3	B++	2.79	2019	20-May-2019	19-May-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
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1	B	2.07	2007	22-Dec-2007	21-Dec-2012																										
2	B	2.57	2014	21-Feb-2014	20-Feb-2019																										
3	B++	2.79	2019	20-May-2019	19-May-2024																										
6. Date of Establishment of IQAC			01-Jan-2008																												
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
MoU signed with Yashwantrao Chavan College, Halkarni to study, enhance and enrich the biodiversity in Chandgad Taluka	28-Aug-2019 1	12
Feedback from all stakeholders collected analyzed and used for improvements	10-Oct-2020 10	127
Academic Audit by collecting and evaluating academic diaries and API forms from the faculty	24-Oct-2020 23	27
Lead College Workshop - Two	05-Feb-2020 1	95
Lead College Workshop - One	11-Dec-2019 1	75
Fourth Meeting of IQAC	25-Apr-2020 1	28
Third Meeting of IQAC	21-Feb-2020 1	9
Second Meeting of IQAC	01-Oct-2019 1	9
First Meeting of IQAC	24-Aug-2019 1	14
Submission of AQAR	19-Aug-2020 30	70
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Preparation and Submission of AQAR 2018 2019 2. Collection, analysis and evaluation of Academic Performance Indicator (API) forms from faculty for academic audit 3. Promotion of collaboration by signing MoUs 4. Participation in NIRF 5. Promotion of use of ICT

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduction of collaborative activities with educational institutes and industries	Collaborative activities with neighboring institutes were organized like faculty exchange and student exchange. The students were given opportunities to participate in field visits, industrial visits and study tours. On the campus placement camp was organized.
Organization of meetings and obtaining feedbacks from various stakeholders	Meetings were conducted of IQAC and different academic and administrative committees and formal and informal feedbacks were taken from the stakeholders about planning and execution of academic and administrative activities. The Feedback Committee also conducted feedbacks from various stakeholders which were subsequently analyzed.
Strengthening e-repository for improved self learning	The teachers were promoted to develop e-repositories and cater to students the relevant instruction materials through ICT. Consequently, the e-repositories were maintained in the college library as well as at the departmental and individual levels.

Motivating faculty to involve in multidisciplinary research	The faculties were motivated and promoted for conducting research activities in various domains. As a result some of them published research papers in UGC Listed Journals.
Collection and analysis of feedbacks	The Feedback Committee collected and analyzed feedbacks taken from various stakeholders and intimated the results and conclusions to the r concerned individuals and authorities.
Preparation of Teaching Plans	All the faculties prepared annual teaching plans and adhered to them accordingly in the completion of teaching process.
Continuation of Carrier Oriented Courses (COCs)	Five Career Oriented Courses (COCs) were successfully conducted
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	08-Oct-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	27-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Our college has developed necessary Management Information System (MIS) for taking an overview of day to day and in general administrative and operative decisions and actions. For the development of this system installation of various needful hardware and software devices is carried out. The system is used for planning, organizing, coordinating and conducting academic and administrative activities pertaining to higher education system. The major data collection has been done

through collecting feedbacks from different administrative, academic, curricular and cocurricular committees in the college. The management takes all decisions about the planning and execution of administrative and academic activities taking into view data analysis done IQAC and College Development Committee (CDC) of the institution. The MIS of our institute plays vital role for quick and right decision about all stakeholders. For smooth administration, office and library are automated with updated software. At the time of admission to the college the necessary information regarding college, available scholarships, rules and regulations, fees structure, academic calendar etc. are made available to the students through the prospectus of the college. The decision taken by various administrative and managing committees are conveyed to various stakeholders through notices, display boards, college website, etc. The college has taken 'MasterSoft Cloud Software' which preserves academic and official data under one online information system. The information and details of the students like coursewise, genderwise, caste, categorywise, religionwise strength are maintained. Admission reports, roll numbers, bonafide certificates, fees reports like current year arrears, or refund of fees students, etc. are maintained. This provides the principal and the management accessibility to the relevant information about administration with which they can verify all the activities conducted in different administrative sections and further facilitate growth and innovation in the smooth functioning of the administration. The college has taken initiatives to automatization of the administration with the software such as 'MasterSoft Cloud Software'. To bring transparency in finance and accounting a computer networking system is used which helps to double check all the accounts of college under cash basis of accounts. The account is updated through 'MasterSoft Cloud software' and all the record is saved in the form of efiles. The documents can be scanned and efilled and the

management checks and verifies finance and accounts from time to time and gives necessary guidance whenever required. Student fees are collected using 'MasterSoft Cloud Software' which maintains records of all the students. Daily cash collection and payment reports are generated from this software and recorded in the cash book and later it is noted in various ledgers. Staff salary along with their profile is maintained in this system. Day to day transaction and vouchers and bills are done through this software system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shivaji University Kolhapur designs and develops curriculum for all the courses and programmes. All the affiliated colleges under its jurisdiction are bound to implement the curriculum introduced by the university. Board of Study (BOS) members take initiatives in taking feedbacks from all the stakeholders in the development of curriculum and due attention is paid to the recent trends in respective streams by the BOS. Generally, after every three years syllabi for different degree classes are revised and framed before the beginning of an academic year. In the month of July course-wise University level workshops are organized for the faculty members teaching revised curriculum. Major aspects and dimensions of revised syllabus are discussed thoroughly by experts. Expectations from the faculty members in teaching and completion of syllabus are conveyed to them. For the effective teaching and completion of syllabus, teachers get proper guidance through such workshops. Departmental meetings are arranged at the beginning of each Semester. Course-wise workload is distributed among the faculties. Time-tables for effective curriculum delivery are prepared in departmental meetings. The Time-Table Committee displays the time-table through classroom notification, notice boards as well as college website. Semester-wise teaching plans are prepared. The teaching plans are documented in academic diary by every individual faculty. Teachers pay due attention to complete syllabi in stipulated time. Use of ICT and different teaching aids prove useful to make the entire teaching and learning process effective and lively. Arrangement of study tours, industrial visits, practicals, field visits, student projects, etc. are also part and parcel of the effective teaching-learning process. Theoretical and practical aspects of the syllabus are given due importance while the knowledge is imparted to the students. All the faculty members maintain their academic diary for noting syllabus completion reports and daily work. The effective implementation of the planned work is monitored by the concerned HoDs and the Principal by verification of academic diaries. Formative and summative assessments for each course are periodically conducted. The student feedback reports regarding completion of syllabus are collected at the end of each Semester. The entire process ensures effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	11/06/2019	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	NA	05/07/2019
MCom	NA	05/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Second Year	22/06/2019
BCom	Second Year	17/06/2019
BSc	Second Year	18/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	52	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Career Oriented Course in Functional English	01/08/2019	10
Career Oriented Course in Computer Applications	01/08/2019	8
Career Oriented Course in Water and Soil Analysis	01/08/2019	13
Career Oriented Course in Insurance	01/08/2019	11
Career Oriented Course in Conservation and Cultivation of Medicinal Plants	01/08/2019	10
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Third Year	74
BCom	Third Year	159
BSc	Third Year	131

BA	Second Year (Environmental Science)	67
BCom	Second Year (Environmental Science)	163
BSc	Second Year (Environmental Science)	181
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institute has provision to collect and analyze feedbacks from various stakeholders on different activities. Feedbacks from students on teacher's performance in the class, feedbacks from students and alumni on institutional performance, feedbacks from students about the courses taught, feedbacks from the faculty and support staff about the facilities in the college, feedbacks from students, alumni, parents and teachers on curriculum, feedbacks from the participants in seminars, conferences and workshops organized by the different departments in the institution, etc. are obtained. The feedbacks on the performance of faculty are taken from the employer i.e. the principal in the form of Academic Performance Indicators (API). The obtained feedbacks are discussed and analyzed by the feedback committee and outcomes are submitted to the IQAC. Suggestions and expectations of students, alumni, parents, support staff, faculty and participants in seminars, conferences and workshops are taken into consideration for the enhancement in quality education and fulfillment of educational resources on the campus of the college. The issues raised in the feedbacks which are in the purview of the management are referred to CDC and the Governing Body of the KSM for further action in this regard. The weaknesses are identified and removed by taking appropriate decisions. Thus, the institute gives preference to the requirements of students and attempts to carry out students centric activities during the entire academic year. The prescribed formats of different feedbacks are uploaded on the college website.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	First Year	240	160	160
BA	Second Year	240	87	87
BA	Third Year	120	76	76
BCom	First Year	240	257	236

BCom	Second Year	240	177	177
BCom	Third Year	240	165	161
BSc	First Year	240	265	252
BSc	Second Year	240	181	181
BSc	Third Year	240	193	174
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1504	Nil	40	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
70	70	51	6	Nil	8
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is effectively implemented through Mentor-Mentee Scheme also known as Tutor-Ward Scheme. The composition of the Mentor-Mentee Scheme Committee involves one faculty member as the convener and five teachers as committee members. Every year around 50 students are allotted to every faculty member as mentees/wards and that faculty member functions as a mentor/tutor. Mentors conduct at least one meeting with their mentees during each semester. They collect individual information about the students. Every mentor understands academic, economic, family, stress related and social issues and problems of the mentees and tries to resolve the same. If necessary, academic and personal counseling is given to the mentees. The information regarding attendance and progress of the students is taken by the mentor. Mentor ensures the regular attendance of the mentees. If necessary, contact is done to parents of those students. Mentor confirms that mentees have filled the examination forms, scholarship forms and had applied for different welfare schemes, and they appear for the examinations. They also observe the academic progress with overall development and discipline maintained by the students on the campus. The students who come from financially weaker background are provided necessary financial assistance. The college is fulfilling different needs by providing various facilities after observation their problems and demand such as 1. Library books, 2. Magazines, Journals, 3. Internet facilities, 4. Sport materials and equipments, 5. Extra coaching classes, 6. Time table adjustment according to the transport facilities and convenience in coordination with the Bus Depot, 7. Concession in admission fees, 8. Financial help for Bus-pass, 9. Purchasing note-books, etc. The scheme helped in monitoring the discipline at college level. The records of the meetings with students are maintained. The report of the meetings is submitted to the chairman of the committee. If there are some remarkable problems or suggestions mentioned in the report, they are discussed with Hon. Principal and are sorted out.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1504	28	1:54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
40	28	12	Nil	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Assistant Professor	Nil
2020	Nil	Assistant Professor	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	286	Semester - VI	04/11/2020	18/11/2020
BCom	788	Semester - VI	08/11/2020	05/12/2021
BA	388	Semester - VI	05/11/2020	03/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For effective implementation of Continuous Internal Evaluation, the College has separate Internal Examination Committee. In consultation with the IQAC, and looking at the University guidelines and perspective plan of the institution, the Internal Examination Committee has introduced the following reforms - The internal examination schedule is published in advance in the academic calendar and communicated through prospectus. In addition students are also informed through notices circulated in the classrooms from time to time. The committee has guided the academic departments to conduct formative assessment and to check the attainment of the learning outcomes of respective courses. Home Assignments, Seminars, Multiple Choice Question tests, Quiz, Group discussions, Projects, Oral tests, etc. are asked to be conducted at the departmental levels. The faculties are given space and time to conduct such formative tests. The performance/scores of the students in such test/examination are assessed and communicated to students along with additional suggestions/remarks if any for further improvements. The faculties are informed to provide the synoptic answer models of short notes and broad questions to their needy students. The faculties are also asked to organize surprise tests to analyze the attainment of knowledge by the students through lectures. In order to develop the presentation skill and stage confidence among the students, it is suggested to organize seminars and project writing for them. It is also directed to every department in the institution to conduct study tours and field visits for the

students so that they can obtain practical knowledge and experiences so as to get comprehensive knowledge in limited span of time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

For smooth administrative functioning, academic calendar of the institution is prepared well in advance at the end of previous academic year. IQAC asks every department to submit detailed academic and other planned activities of each department. By taking into consideration the reports submitted by all the departments and the perspective plan, a comprehensive academic calendar of the institution is prepared with the help of IQAC. The college annually publishes 'Academic Calendar' containing the relevant information regarding the teaching-learning schedule, various events to be organized, holidays, dates of internal examination (CIE), etc. in college prospectus and also on the college website. The academic calendar helps the teachers to plan the teaching-learning as well as evaluation process and the students know the entire teaching-learning and evaluation process well in advance. As per academic calendar the internal examination committee prepares a schedule for internal examinations well in advance and displays the same on the notice boards. The college follows structured evaluation pattern for the UG courses. The pattern of the question papers of the university is followed to prepare the question papers and it is intimated to the teachers and students well in advance. The schedule is strictly followed in the organization of the examination. As per UGC guidelines 20 marks are allotted for the internal evaluation of the final year degree programmes in summative/ university evaluation. Internal evaluation is carried out by organizing seminars, tests, projects, orals, group discussions, etc. The students are oriented about the nature of internal examination and its role in university examination results. Marks obtained in CIE are communicated to the university well in time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.rbmcollege.ac.in/sites/default/files/file/student-corner/POs%20and%20COs_0.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
286	BSc	Zoology	12	12	100
286	BSc	Chemistry	77	73	94.80
286	BSc	Physics	9	9	100
778	BCom	Industrial Management	56	56	100
778	BCom	Accountancy	103	92	89.32
388	BA	Economics	27	27	100
388	BA	History	28	26	92.85
388	BA	English	16	14	40
388	BA	Hindi	15	13	86.66

388	BA	Marathi	7	6	85.71
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.rbmcollge.ac.in/sites/default/files/file/naac-report/Student%20Satisfaction%20Survey%202019-2020.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NA	0	0
Students Research Projects (Other than compulsory by the University)	0	NA	0	0
Projects sponsored by the University	0	NA	0	0
Industry sponsored Projects	0	NA	0	0
Interdisciplinary Projects	0	NA	0	0
Minor Projects	0	NA	0	0
Major Projects	0	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NA	30/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NA	NA	30/05/2020	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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Nil	NA	NA	Nil	NA	30/05/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	3	4.63
National	English	1	0
National	Hindi	2	6.10
National	History	2	3.05
National	Economics	1	0
National	Commerce	2	0
International	English	1	5.76
International	Hindi	1	6.99
International	History	2	6.39
International	Psychology	1	6.29
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Commerce	4
Economics	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
One pot multicomponent synthesis of highly functionalized tetra	Mane, M. M.	Chemical Data Collections this link is disabled, 21, 100233	2019	2	R. B. Madkholkar Mahavidyalaya, Chandgad	2

hydropyridine using copper (II) triflate as catalyst and their anti-inflammatory activity						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
One pot multicomponent synthesis of highly functionalized tetrahydropyridine using copper (II) triflate as catalyst and their anti-inflammatory activity	Mane, M. M.	Chemical Data Collection this link is disabled, 21, 100233	2019	5	2	R. B. Madkholkar Mahavidyalaya, Chandgad

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	42	6	19
Presented papers	2	19	9	Nill
Resource persons	Nill	Nill	2	7

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Plastic Mukti Abhiyan	NSS	5	105
Blood Donation Camp	NSS	5	30
AIDS Awareness Programme	NSS	4	242
Help to Flood Affected People	NSS	3	473
Swaccha Bharat Abhiyan	NSS	5	134
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Jagar Kaushalya Vikas	Sow. Sanjana Prashikshan Kendra, Chandgad	Competition was organized about various activities taught in the course	3	32
Personality Development through Yoga	Prof. Ravindra Gavakar	Lecture was arranged on Yoga and its benefits for health and well being	2	54
Promotion of academic cooperation by encouraging direct contact and co-operation between members	Jagadish Desai, Society for Mathematical Engineering	Police and Military Recruitment Pre-entry Examinations Guidance	1	133
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	3	Department of English, R. B.	3

		Madkholkar Mahavidyalaya, Chandgad	
Student Exchange	6	T. K. Kolekar College, Nesri	1
Student Exchange	6	Yashwantrao Chavan College, Halkarni	1
Student Exchange	6	Arts, Commerce and Science College, Kowad	1
Student Exchange	6	Neora Arts and Commerce Women's College, Gadhinglaj	1
Student Exchange	6	Raja Shivchhatrapati Mahavidyalaya, Mahagaon	1
Student Exchange	75	Lead College, R. B. Madkholkar Mahavidyalaya, Chandgad	1
Student Exchange	95	Lead College, R. B. Madkholkar Mahavidyalaya, Chandgad	1
Student Exchange	6	Arts, Commerce and Science College, Gadhinglaj	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NA	NA	11/06/2019	31/05/2020	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Yashwantrao Chavan College, Halkarni	28/08/2019	To study, enhance and enrich the biodiversity in Chandgad Taluka	12

Shivaji University Marathi Teachers Association, Kolhapur	11/02/2019	To enrich linguistic competence and enhance linguistic skills. To preserve and propagate Marathi language, literature and culture. To organize various programmes and competitions.	17
Sau. Sanjana Prashikshan Kendra, Chandgad	03/01/2020	To promote employability skills through career oriented skills.	32
Society for Mathematical Engineering	01/10/2018	Police and Military Recruitment Pre-entry Examinations Guidance	161
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
19	15

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-Campus	Fully	V4.01	2013

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
Text Books	5819	476733	320	21858	6139	498591
Reference Books	7819	2181975	516	161788	8335	2343763
Journals	47	36986	Nill	5138	47	42124
e-Books	3135000	5900	Nill	5900	3135000	11800
e-Journals	6000	Nill	Nill	Nill	6000	Nill
CD & Video	90	22821	Nill	Nill	90	22821
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Others(s pecify)	9	Nill	Nill	Nill	9	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
R. V. Ajarekar	Concept of Class: Concept of Object Linux	Youtube Channel	07/11/2020
R. K. Telgote	Plato's Views on Arts, Aristotle on Tragedy and Tragic Hero, Paradox, Realism, Symbolism	E-repository	14/10/2019
S. K. Sawant	Income from Salary B Com III,	E-repository	17/09/2019
S. B. Divekar	Modern English Poetry	E-repository	20/08/2019
Dr. P. L. Bhadvankar	Aggression and Human Behaviour, Mental Health	E-repository	15/08/2019
S. T. Gawade	Function Argument, Modules importing modules	E-repository	17/09/2019
P. A. Gawas	SSL (Secure Socket Layer), Cyber Security and law	E-repository	14/08/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	Computers	Lab		Centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	69	31	59	59	7	8	6	40	13
Added	0	0	0	0	0	0	0	0	0
Total	69	31	59	59	7	8	6	40	13

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-repository (Science)	https://www.rbmcollge.ac.in/index.php/department/science/e-repository
E-repository (commerce)	https://www.rbmcollge.ac.in/index.php/department/commerce/e-repository
E-repository (Arts)	https://www.rbmcollge.ac.in/index.php/department/arts/e-repository

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
935000	775950	1077800	752501

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures that the available infrastructure is optimally utilized for knowledge transfer, research and extension activities. The policy and procedures adopted for the same are discussed below: Class rooms: In order to optimally utilize the classrooms, academic activities are conducted in two sessions: Morning and Evening. The sessions are conducted as per allocated time tables. These classrooms and the physical infrastructures available therein are also made available for the university examinations, as well as state board examinations, various scholarships and competitive examinations. Laboratories: There are seven well equipped laboratories which are used for practical classes. To ensure optimal use, the practicals are carried out in three sessions- morning, afternoon and evening. In the morning session (7.30 a.m. to 11.12 a.m.) B. Sc-II practicals are conducted, in the afternoon session (11.15 a.m. to 3.15 p.m.), B. Sc. III practicals and in the evening session (2.29 p.m. to 5. 41 p.m.) B. Sc.-I practicals are conducted. Library: The college library is very well maintained and has 13,457 resources available including text books, subject reference and reference books. Besides, e-resources, periodicals and academic CDs are also available. These resources are optimally used through well planned circulation time table, lending services and reading room facility. Gymkhana: The sports facilities include playground, indoor games

facilities and gymnasium. They are used for regular practice and arranging sports competitions. Computers and other ICT infrastructure: The college has a well equipped computer laboratory having 31 computers with internet connectivity. Apart from conducting practical classes it is also used for carrying COC course, training sessions and for administration purposes including admission process. Seminar Hall: The college has three seminar halls. 'Kiran Thakur Seminar Hall' and 'Gogate Hall' is utilized for carrying workshops, seminars, guest lectures, celebration of days and other co-curricular activities. 'Guruvarya S. N. Patil Multi-purpose Hall' having seating capacity of 1000 is utilized for annual college functions, arranging national/ state level seminars/ conferences and for cultural activities. Maintenance: The college has its own mechanism for maintenance and up keeping of the infrastructure, facilities and equipments. The college has building and maintenance committee to look after maintenance of physical infrastructure on the campus. The classrooms are kept clean and dustbins are located at necessary places to collect solid wastes in the campus. The students and faculties are made aware to keep campus clean. Due care is taken to provide safe and clean drinking water. Maintenance of furniture is done by skilled carpenters, strategically appointed by the institution as non-teaching staff. Maintenance of toilets is done by outside person on daily wages. The major maintenance and repairs are outsourced through external agencies. In-campus lighting, maintenance of electrical supply is looked after by electrification committee. The laboratory equipments and instruments are calibrated and looked after by laboratory assistants and attendants. Stock and issue registers are maintained by laboratory assistants. Laboratory breakage register is maintained by the supporting staff. The annual maintenance contract (AMC) is made with external agencies to look after IT equipments maintenance.

<https://rbmcollege.ac.in/about-us/utilization-infrastructure-and-policy-maintenance>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support to Students through Different Schemes	146	177554
Financial Support from Other Sources			
a) National	Financial Support from Various National Schemes and Sources	705	3957770
b) International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	01/08/2019	384	R. B. Madkholkar Mahavidyalaya, Chandgad
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for Competitive examination	147	100	Nil	Nil
2019	Coaching for Entry in Services	412	322	Nil	29
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Bank, Parnoda Trade India Pvt Ltd	72	18	ICAI, Pune HDFL, Pune TCS, Pune Infosys, Pune Web Creations, Kolhapur Prakash Industries, Ichalkaranji i Rubiq Solutions, Panaji	28	11
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B. A.	Economics	Shivaji University, Kolhapur (Distance)	M. A.

				Mode)	
2020	1	B. A.	Hindi	Shivaji University, Kolhapur (Distance Mode)	M. A.
2020	2	B. A.	History	Shivraj College, Gadhinglaj	M. A.
2020	1	B. A.	English	Shahaji Law College, Kolhapur	LLB
2020	2	B. A.	English	Shivraj College, Gadhinglaj	M. A.
2020	1	B. A.	English	Shivaji University, Kolhapur	M. A.
2020	2	B. A.	Marathi	Shivaji University, Kolhapur (Distance Mode)	M. A.
2020	2	B. Com.	Accountancy	Shivaji University, Kolhapur	MBA
2020	9	B. Com.	Accountancy	Ajara College, Ajara	M. Com.
2020	19	B. Com.	Accountancy	Shivraj College, Gadhinglaj	M. Com.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	2
GATE	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural activity:Late R. B. Madkholkar Inter-college Elocution Competition	Institutional	32
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nill	Nill	Nill	Nil
2019	Nil	Internat ional	Nill	Nill	Nill	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the directions of Shivaji University (Ref. No. Shivaji University/ Student Development/ 5260 dated on 14th August, 2019), no student council was formed during the year 2019-2020. However, adequate representation was given to students on various academic and administration committees of the college such as Elocution Competition Committee, Grievance and Redressal Committee, Sexual Harassment Prevention Committee, History Study Association, English Literary Association, Hindi Association, National Service Scheme, Gymkhana Committee, Library Committee, Cultural Committee, Tararani Sakhi Manch, Vivek Vahini, etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institute does not have a registered alumni association, but the alumni of the institute are enrolled with the registered alumni association of the mother institute. They are frequently invited to the institute to attend meetings and various programs. Suggestions are asked to them in terms of improvements they would like to see and activities they think will help in the student's development. The continuous feedback is taken from them and it is properly channelized to the concerned committees for further necessary actions.

5.4.2 – No. of enrolled Alumni:

87

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Two meetings of the Alumni Association were held on 21/06/2019 and 29/08/2019. 2. Two programmes in association with Alumni Association were held on 05/09/2019 and 19/12/2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Tararani Sakhi Manch: Along with educational excellence to mould the personality of the students Tararani Sakhi Manch organizes variety of programmness. It strives to inculcate the values of gender equality among the students. The care is taken to maintain the participative management and representation is given to administrative staff as well as the students. The

committee for the year 2019-2020 was as follows: Mrs. S. B. Divekar - Chairperson, Dr. R. A. Kamalakar - Member, Dr. A. P. Patil - Member, Mrs. K. K. Chandgadkar - Administrative Member and Miss. Swapnali B. Patil, Student Representative. The Manch organises awareness programmes and helps to bring positive changes in the rationale of the society. The objectives of the Manch are: i. To bring awareness through programs on the topics like women empowerment, legal guidance, etc., ii. To promote artistic skills, iii. To increase hygienic awareness, iv. To create awareness about festivals, literacy, water and environment, v. To inculcate thoughts amongst students about social reformers. The sub-committees formed function at their level to make the programme a success. Through this participative policy and decentralization every member becomes active participant in the functional mechanism. In the year 2019-2020 various activities were arranged by the Manch to benefit the students: i) Rangoli Competition, ii) Food Preparation and Decoration Competition, iii) Free Dental Health Check Up Camp, iv) Competitive Examination Guidance, v) Rajmata Jijau Jayanti and Vikvekannd Jayanti (Yuva Din), vi) Traditional and Arabic Mehendi Competition, etc. 2. Graduation Day Ceremony - Every year Shivaji University used to organize Convocation Ceremony on its campus for the graduating students from Kolhapur, Sangali and Satara districts. It used to result in the economic burden to the students. From the year 2018-19, the university has taken statutory decision to conduct convocation at college levels. The university has prepared guidelines for the effective implementation of the convocation ceremony. To avoid undue economic expenses and to minimize the stress to attend the function, the University has applied the decentralization policy of the ceremony and has empowered the colleges to conduct convocation ceremony in the colleges for their graduating students. To execute the function a meeting was called by the Principal. The committees were formed and empowered to take decision and execute the same. The stakeholders decided about the selection of the chief guest. Ten sub-committees were formed like Management Committee, Organizing Committee, Welcome Committee, Stage Committees, etc. to achieve decentralization in administration. Proper care was taken to maintain the line of protocol laid by the university. The function proved to be a success due to the contribution of all the committees. The university policy of arranging the Graduation Day Ceremony at the college level proved to be a lot beneficial to the students. Our college organized the Graduation Day Ceremony on Wednesday, 4th March 2020 at 1.00 p.m. Well-known academicians Dr. P. S. Patil, Dean of Science and Technology Department, Shivaji University, Kolhapur was the chief guest. The students not only received degrees but as well got insight about future

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As the college is affiliated to Shivaji University, Kolhapur the curriculum for different courses is developed by the University. However, faculty members participate in curriculum development as member of board of studies on various syllabus committees. The institute encourages faculty members to participate and organize revised syllabus workshops and conferences at university level. In the

year 2019-2020 total 3 faculty members participated in revised syllabus workshops. Financial assistance was provided to faculty members to attend such workshops. Two of our faculty members worked as BOS sub-committee member.

Teaching and Learning

Teaching plans are prepared in the beginning of academic year and noted in teachers' academic diaries. Bridge course is conducted to bridge the knowledge gap for first year students. Remedial coaching for slow learners, extra-guidance for scholar students, skill development workshops, orientation programs for students and teachers are organized. The institute encourages the teachers to use modern teaching methods. Laboratory and library facilities help in the smooth learning process. Five career orientated courses conducted in the institute help students to learn applied and skill oriented subject knowledge. Participation in various curricular programmes helps to improve teaching and learning process.

Examination and Evaluation

Apart from summative evaluation, formative evaluation methods such as home assignments, unit tests, students' projects, seminars and various competitions are conducted to improve the learners' quality. The online Secure Remote paper Delivery system of University (SRPD) has also being effectively implemented by the institute. There is provision for twenty percent marks for internal evaluation. For such evaluation we are using methods like seminars, projects, etc. The results are discussed in staff meetings and suggestions are given to bring further improvements.

Research and Development

The college has a Research Committee. Research facilities like journals, e-books, internet, laboratories, etc. are provided to faculty. The college promotes faculties to undertake research projects. Science Forum and Nature Club are formed in the college. The college also encourages faculty members to undertake research projects and also provides financial assistance. Student projects also help to inculcate research attitude among students. The college promotes faculties to attend Orientation/Refresher courses, and

training programmes. The college organizes and encourages the faculties to participate and present papers in various seminars, conferences and workshops. Financial assistance is given to faculties for research paper publications.

Library, ICT and Physical Infrastructure / Instrumentation

Institute has computerized library with library software and provides necessary facilities like LAN, INTERNET, INFLIBNET, e-books, e-journals, OPAC and UGC-Network Resource Centre. Institution has necessary Class rooms-24, equipped laboratories-7, computers lab-01, seminar hall-1, gymkhana and spacious play ground. Computers-69, laptops-04, projectors-06, podium-02, audio system are utilized for effective use of ICT.

Human Resource Management

The institute recruits qualified teaching and administrative staff. The policies of government and university are implemented in appointing faculties and administrative staff. The college encourages the staff to participate in Refresher/ Orientation/ Short-Term courses, FDPs, workshops, etc. There is an efficient HR management mechanism. The administration is decentralized. Mother Institute, The Principal, College Development Committee, HoDs, coordinators, and chairpersons of various committees have the liberty to take policy decisions. The college takes feedback from stakeholders to evaluate the performance of its HR. Besides regular work staff and students are involved in different activities. All activities are monitored by the principal.

Industry Interaction / Collaboration

The college has established career guidance and placement cell. Placement camps are arranged frequently on the campus. Industrial visits are every year arranged. Some faculty exchange programmes were run with nearby educational institute to enrich teaching-learning process. The college has made formal MOUs with NGOs and industries for co-curricular activities.

Admission of Students

Since, the establishment, the institute has a unique policy to provide admission for every eligible student. Care is taken to admit every student applied for admission. In

recent past, flow of students seeking admission for first year degree course is increasing in all disciplines. Hence, additional divisions are made available to meet the students need. Admission process is transparent as well as fair and follows all reservation policies of the Government and guidelines provided by the affiliating university from time to time. For current year total 1504 students are admitted.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Institute has formed different college committees for effective academic planning and administration. Planning for each academic year begins with preparation of academic calendar which covers schedule for teaching, extracurricular, co-curricular and extension activities. Every faculty members prepares academic teaching plan for all semesters in their respective subjects. These guidelines help teachers to organize teaching-learning better and the students to cope with teaching techniques. For planning all academic and co-curricular activities for the students are displayed on website. This type of communication helps in promoting transparency as to what each of the staff member is doing. The head of the institution shares all the information regarding the various development plans which are discusses in the meeting of all the head of the departments. The results are also discussed in the staff meeting of the institution. The institute has biometric attendance for teaching and non-teaching staff. The institute campus is well equipped with CC TV cameras at every place of need. The institute regularly enhances power backup facility for the office, laboratories and library. Internet facility and laptops are provided to maximum departments. The vision, mission statement and goals as well as strategic plan are displayed on website and communicated to all.</p>
Administration	<p>The college has taken 'MasterSoft Cloud Software' which preserves and provides all academic and official data under one online information system. It</p>

provides information in different folders about academic and administration departments and faculties of the college. The information and details of the students like course-wise, gender-wise, caste, category-wise, religion-wise strength is maintained. Admission reports, roll numbers, bonafide certificates, fees reports like current year arrears, or refund of fees students, etc. are maintained. The information details provided in all respective folders are later procured for many official purposes like magazine reports, annual reports, higher education reports, etc. This provides the principal and the management accessibility to the relevant information about administration with which they can verify all the activities conducted in different administrative sections and further facilitate growth and innovation in the smooth functioning of the administration. All the administrative staff is provided computers with internet connectivity which enables them to complete assigned works like government grants, students' details, enrollment and university related work in online mode. The college has taken initiatives for the automation of the administration with the software such as 'MasterSoft Cloud'. A number of messages are communicated electronically to various departments and units of college under the observation of the principal. Library of the institute also automated. Notices for the meetings are circulated through digital media and college website. Biometric attendance of both teaching and administrative staff is maintained.

Finance and Accounts

To bring transparency in finance and accounting a computer networking system is used which helps to double check all the accounts of college under cash basis of accounts. The account is updated through MasterSoft Cloud Software and all the record is saved in the form of e-files. The documents can be scanned and e-filled and the management checks and verifies finance and accounts from time to time and gives necessary guidance whenever required. Student fees are collected using MasterSoft Cloud Software which

maintains records of all the students. Daily cash collection and payment reports are generated from this software and recorded in the cash book and later it is noted in various ledgers. Staff salary along with their profile is maintained in this system. Day to day transaction and vouchers and bills are done through this software system.

Student Admission and Support

The entire process of admission and further administration of students is held through the computer generated system. MasterSoft Cloud Software is used to fill in and update the record of the students such as admission fees, course-wise, gender-wise, caste/category-wise, religion-wise student strength, roll calls of all the classes, identity cards, bonafide certificates, fees reports, outstanding fees reports, fees refund reports, etc. of students are recorded electronically. The reports in different forms are generated whenever necessary. The teaching faculty has created WhatsApp groups of different classes where instruction materials and updates, news and notices about academic and administrative matters are circulated. Through the e-repository study materials is provided to the students. UGC Resource Centre is established in the college. In the library internet, INFLIBNET facility, e-books and e-journals are provided to the students. The reports in different forms are generated whenever a need arises.

Examination

As per the university guidelines semester examinations are conducted to evaluate the performance of students. The examination forms are filled on the university website. Seating arrangements are made in the commencement of examination according to the data provided by the university on its website. The chairperson of the examination committee ensures transparency and implements effective mechanism to conduct the examinations. The internal and external marks are submitted to the university through the website. Using software some computerized operations like profile of the students, generation of examination application forms, examination admit

cards, number of papers, the lists of candidates appearing for examinations with their scheduled, process of marks tabulation, etc. are performed. The online Secure Remote Paper Delivery (SRPD) system of university is also effectively implemented by the institute. Question papers are received online from the university through SRPD system. Results are declared online by the University. Revaluation is done and the photocopies of the answer sheets are given to the students after application.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. K. N. Nikam	Aavishkar Competition	Rajaram College, Kolhapur	2455
2019	Dr. A. Y. Jadhav	Economics Conference	K. G. D. B. L. College, Kundal	1000
2019	Mr. R. V. Ajarekar	Seminar Career in Computer Hardware	Shivaji University, Kolhapur	412
2019	Miss Pooja Deshapnde	Revised Syllabus Workshop	Vyankatesh Mahavidyalaya, Ichalkaranji	350
2019	Dr. P. R. Patil	Principal's Meet	Vivekanand College, Kolhapur	1920
2019	Mr. S. M. Patil	Student Council Meeting	Shivaji University, Kolhapur	280
2019	Dr. R. N. Salunkhe	Shreyas Portal, Pune	Pune	2000
2019	Mr. M. S. Divate	National Conference	Shivaji University, Kolhapur	600
2020	Dr. A. P. Patil	Revised Syllabus Workshop	Padmabhushana Dr. Vasantraodada Patil Mahavidyalaya, Tasgaon, Dist.- Sangli	480

2019	Dr. P. R. Patil	Meeting with the Vice-Chancellor	Shivaji University, Kolhapur	2050
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	NA	01/06/2019	31/05/2020	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	1	27/01/2020	17/04/2020	12
Faculty Development Programme	1	15/05/2020	21/05/2020	15
Faculty Development Programme	3	18/05/2020	22/05/2020	6
Faculty Development Programme	1	25/04/2020	30/04/2020	5
Faculty Development Programme	3	25/04/2020	30/04/2020	6
Faculty Development Programme	2	11/05/2020	16/12/2021	5
Faculty Development Programme	1	11/05/2020	15/05/2020	5
Short Term Course	3	06/02/2020	12/02/2020	5
Faculty Development Programme	1	20/04/2020	06/05/2020	6
IDS Workshop	1	20/02/2020	04/03/2020	82
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	28	16	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Khedut Shikshan Sevak Mandal's Employee's Cooperative Society Limited, Chandgad provides Insurance to the faculties who are their members. 2. Prof. Namdevrao Dundagekar Chandgad Taluka Shikshan Sevakanchi Sahakari Patasanstha Maryadit, Chandgad provides Insurance to the faculties who are their members. 3. Shivchhatrapati Shikshan Sevakanchi Sahakari Patasanstha Maryadit, Chandgad provides Insurance to the faculties who are their members. 4. Faculty and Administrative Staff Accidental Insurance (By JD Office): 14,514 Rs. Annual premium 5. Group Insurance by the University</p>	<p>1. Khedut Shikshan Sevak Mandal's Employee's Cooperative Society Limited, Chandgad provides Insurance to the non-teaching staff who are their members. 2. Prof. Namdevrao Dundagekar Chandgad Taluka Shikshan Sevakanchi Sahakari Patasanstha Maryadit, Chandgad provides Insurance to the non-teaching staff who are their members. 3. Shri. Shivchhatrapati Shikshan Sevakanchi Sahakari Patasanstha Maryadit, Chandgad provides Insurance to the non-teaching staff who are their members. 4. Faculty and Administrative Staff Accidental Insurance (By JD Office): 14,514 Annual premium 5. Group Insurance by the University</p>	<p>1. Group Insurance by the University 2. Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulk Scholarship Scheme 3. Government of India Postmatric Scholarship Scheme 4. R. B. Madkholkar Merit Scholarship 5. Post Matric Tuition and Examination Fees (Free ship) 6. University's Financial Assistance for Transportation 7. Financial assistance to the flood affected families of the students 8. Financial assistance to students during medical emergency Concession in Admission fees: 1,08,000 Rs. Rajarshi Shahu Scholarship: 9,66,490 Rs. R. B. Madkholkar Merit Scholarship to College Students: 30,000 Rs. Student Accidental Insurance (To University) Premium paid for Group Insurance Scheme: 74,850 Rs. Travel pass support to students: By the university- 20,000 Rs./-, by the college 4,640 Rs./-, Total 24,640</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts financial audit regularly and transparently. The head of the institution verifies the cash book and all other financial transactions maintained by the accountant and checked by the office superintendent. Internal audit is carried out by the internal auditor. Every financial year, internal auditor checks the accounts and submits report, and queries found are clarified. The external audit is carried out by the mother institute through a C. A. appointed by the mother institute. External auditor submits the audit report to the head of the institution with suggestions to make required

changes. The institutional accounts are audited regularly by both internal and external auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Fund generated from the faculty and the administrative staff	435866	Institutional Development
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6.4.3 – Total corpus fund generated

67905

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	API Committee, IQAC and the Principal
Administrative	No	NA	Yes	C. A. appointed by the mother institute

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents Meet on 05/09/2019 2. Workshop on Organic Farming for Parents 19/12/2019

6.5.3 – Development programmes for support staff (at least three)

1. Preparation of Teachers academic diary for documentation and smooth administration process. 2. College website upgradation from static to dynamic for effective communication 3. Upgradation of office software for easy administration and documentation

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Submission of AQAR 2. Participation in NIRF 3. Promotion of research publications 4. Signed two new MoUs and continued two existing MoUs

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2019	Preparation of Teachers Academic Diary	11/06/2019	11/06/2019	30/05/2020	26
2019	MoU signed with Yashwantrao Chavan College, Halkarni to study, enhance and enrich the biodiversity in Chandgad Taluka	28/08/2019	28/08/2019	30/05/2020	12
2019	Participation in NIRF	20/11/2019	11/06/2019	19/11/2019	46
2020	Preparation and Submission of AQAR 2018-2029	19/08/2020	11/06/2019	30/05/2020	46
2020	MOU signed with Sau. Sanjana Prashikshan Kendra, Chandgad to promote employability skills through career oriented skills.	03/01/2020	03/01/2020	30/05/2021	32
2020	Assessment and evaluation of API forms of teaching faculty	24/10/2020	01/10/2020	23/10/2020	27
2020	Collection and analysis of feedbacks	10/10/2020	01/10/2020	10/10/2020	127
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme				
			Female	Male
Women Empowerment Programme	03/01/2020	03/01/2020	36	Nill
Law Awareness Programme	01/01/2020	01/01/2020	88	Nill
General Health Check Up Programme for Female Students	04/10/2019	04/10/2019	70	Nill
Skill Development Programme for Girl Students	23/01/2020	23/01/2020	56	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>2.25 Formula - Annual power requirement met by renewable energy source $\times 100$</p> <p>Annual power requirement 112.5 $\times 100$ 4984 2.25 Average light consumption 6 hours/day Average working days 250/annum 75 W \times 6 hrs 450 W 0.450 KWh/ day</p> <p>0.450 \times 250 112.5 KWh/annum</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	31/12/2019	1	Pet Animal Health Check Up Camp	Animal Health and Disease awareness	72

2019	1	1	09/08/2019	15	Help for Flood Affected People	Information about flood affected people was collected. Medical Checkup and Financial help	75
2019	Nil	1	04/10/2019	1	General Health Check Up Camp	Health issues of students were addressed	70
2019	Nil	1	30/12/2019	1	Blood Donation Camp	Blood groups of students were identified and blood was collected	82
2019	Nil	1	03/10/2019	1	Programme on Plastic Free Campus	Environmental awareness was created	105
2020	Nil	1	25/01/2020	1	Voters Awareness Programme	Awareness Among New Voters was created	175
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	11/06/2019	Prospectus of the college is prepared and published well in advance every year by introducing recent changes. Prospectus contains vision, mission and objectives of the institution. Apart from curriculum details, rules and regulations regarding prohibition of ragging and maintenance of

		<p>overall discipline by various stakeholders are noted in it. Prospectuses are distributed among the students at the time of admission process. During the entire academic year, attempts are made to follow and observe the rules and regulations strictly.</p>
Academic Diary	11/06/2019	<p>As a guidance and source of inspiration about maintaining conduct and decorum both on and off the campus, the college has published Late President of India Dr. A. P. J. Kalam's 'Eleven Point Oath for Teachers' in the Teachers' Academic Diary.</p>
Code of Conduct of R. B. M. Mahavidyalaya, Chandgad	11/06/2019	<p>Institution has published its code of conduct handbook. It contains code of conduct for faculty members, administrative staff members and for students also. Chart of code of conduct are displayed appropriately for making awareness among all the stakeholders. Principal of the institution and head of all the departments always make serious attempt to expose the provisions repeatedly on the occasions of various programmes like college anniversary day, annual function day etc. this practice helps our institution in maintaining overall discipline in day today functions in more better manner.</p>
UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards	18/07/2018	<p>This institution is aware of the rules of 7th pay commission and UGC Regulations issued by the University Grants Commission (dated 18/07/2018) and forwarded through the</p>

in Higher Education, 2018		Government of Maharashtra, Higher and Technical Education Department (dated 8/3/2019) and Shivaji University Kolhapur (dated 2/4/2019) as it contains provisions regarding - 1) Minimum qualification of Principals and faculties of various levels. 2) Career Advancement Scheme (CAS). 3) CAS promotion criteria. 4) Code of professional ethics for the teachers and nonteaching staff. This regulation helps a lot to the institution for recruiting faculties. Institution also takes help of this regulation for preparing proposals of Career Advancement Scheme. Code of ethics for teaching and non-teaching staff members helps our institution is smooth functioning of teaching and administrative activities with well disciplined manner.
UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009	17/06/2009	The UGC has published this regulation in order to curb ragging on educational campuses and it is mandatory to all the affiliated universities and colleges.
Maharashtra Universities Act, 2016	11/01/2017	Maharashtra Universities Act, 2016 has given guidelines about code of conduct for different stake holders in higher education including managements, teachers and students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Chhatrapati Shahu Maharaj Jayanti as Social Justice Day	19/06/2019	19/06/2019	44

Constitution Day	26/11/2019	26/11/2019	84
World Women's Day	10/03/2020	10/03/2020	45
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Use of Dustbins – Dust bins are kept in every classroom of the institution. Also it is kept in science laboratories, college library and administrative office, staff room so as to collect the solid waste at that point only. Students are advised throw solid waste strictly in dust bins. This helps our institution to keep our campus clean and neat. 2) Solid Waste Management – In solid waste management, the activities like collection and disposal of solid waste are involved. Students and other stake holder are appealed regularly of keeping campus free from solid waste. Solid waste is collected through the dustbins and handed over to workers of Nagar Panchayat Chandgad for further disposal. Slogans and thoughts regarding cleanliness are displayed at appropriate place. 3) Liquid Waste Management – Liquid waste arises out of science laboratories, toilets and bathrooms, sanitation blocks etc, are collected and disposed off through soak pits and safety tanks scientifically. 4) E-Waste Management – E-waste like outdated and overused computer hardware, etc. are collected separately and handed over to Raj computers, Chandgad for further disposal. Tonners and cartridges are refilled and used again and again so as to reduce the level of e-waste generation. 5) Rain Water Harvesting – Campus of this institution is located in hilly and heavy rainfall area. As the campus is situated beside the Tamraparni River, water level is much above the normal level. In and around the Chandgad region there are many minor, small and medium types of irrigation projects are constructed for agriculture purpose. This helps in maintaining sufficient level of water throughout the year. Despite this our institution is taking care of harvesting rainy water. During the rainy season, roof water is collected and stored in water tank which is then used in laboratories and toilets.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Support to the Society during Covid-19 Period: Since the first Covid-19 positive patient was detected in the month of March 2020 in Kolhapur district, our institution was continuously busy in creating awareness among people in the region. Project officers and volunteers of the NSS department in our college took initiatives in this regard. They approached neighboring villages and created awareness among villagers with regards to nature of Covid disease – causes of its spread, prevention and protection from it, etc. Since April 2020 Covid-19 positive patients were increasing day by day in this region. State government had established two Covid Care Centres in Chandgad Tehsil. Teaching and administrative staff as well as volunteers of NSS department in our college were engaged in providing services to suspected and positive Covid patients admitted on those centres. With the help of proper guidance of health department of Maharashtra government and Nagar Panchayat in Chandgad city, our institution had established one more Covid centre in our college premises with due care. Suspected patients and the people in isolation were admitted there. All the necessary services were provided to them. Almost all the teaching and administrative staff of the institution was engaged in helping government and non-government agencies in tracing, testing and treating process. Majority of our students belong to farmers families and live in rural and hilly area. Most of them use buses of MSRTC for travelling purpose while coming to college. Our institution has taken utmost care in guiding and counseling our students so as to prevent them from Covid infection. Further, our students were providing helping hand to their respective village people in this pandemic situation. Our

institution strongly believes that the efforts taken by us were found helpful in saving the lives of Covid patients and also we were successful in restricting the spread of Covid infection in this region.

2. Support to Flood Affected People in Chandgad Region: Comparatively during last two years there was heavy rainfall in Chandgad region. Especially, in the year 2019 there was heavy rainfall during the months of July to September due to which agriculture land under cultivation and the crops in the field were affected heavily. Cattles and pets suffered badly. Residential houses of farmers were damaged considerably. Survey of losses caused by heavy rainfall was conducted and necessary help was provided by the government and non-government agencies in this region. Apart from this keeping in mind the social responsibility, our institution remained active in conducting survey of losses and provided helping hand to poor and needy families who were suffered badly. Groups of teachers and administrative staff and NSS volunteers were formed under the guidance of the principal and they were asked to visit each and every village affected due to rainfall and flood. As per the plan these groups visited villages in the region. They communicated to the affected people in those villages. Simultaneously, with the help of our NSS volunteers, the institution collected help in the form of money and essential commodities like cloths, grocery, medicines, fodder for animals, etc. and distributed those to the needy people. Shelter was provided on the college campus to the flood affected people whose houses were damaged due to rainfall.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://rbmcollege.ac.in/sites/default/files/file/naac-report/Best%20Practices%202019-2020.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Students Contact Campaign – Our institution is situated in rural, hilly, remote and comparatively adverse area. It is 140 KM away from the district head quarter as well as university. Majority of our students belong to farming families and they are first generation graduating students. As a result most of the students belong to socially and economically backward background who cannot afford to take higher education in cities like Kolhapur, Pune, Mumbai, etc. Apart from economic hindrances, it is our experience that many local students especially from socio-economic backward class and communities are reluctant to take admission to higher education. After passing their 12th standard they keep themselves away from the mainstream of higher education for many reasons. Taking into consideration this fact and circumstances related to it, we have been organizing 'Students Contact Campaign' for such possible dropout students. Every year as soon as HSC board results are declared, the faculty members of our institution visit to every successful student and ensure that they are admitted to higher education. As stated earlier, students who are reluctant for going to higher education or the students who are forced to remain out of mainstream of higher education for many reasons are counseled positively and encouraged to take the admission for desired programmes available in our institution. We feel proud to note that, most female students in this region were forced to get marry soon after passing their HSC examination. These female students have been now taking higher education and becoming graduates. An ever-growing enrollment female students in our institution is the cherished result of our 'Students Contact Campaign'. Our vision providing quality higher education to poor and needy students and our mission of catering knowledge, developing good character and sense of service and dedication among our students, is being accomplished with our students contact campaign.

Provide the weblink of the institution

<http://www.rbmcollege.ac.in/sites/default/files/file/naac-report/7.3%20Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

• Continuation of the Carrier Oriented Courses (COCs) • Preparation of year-wise teaching plans • Collection and analysis of feedbacks taken from different stakeholders • Motivating involvement of faculty in multidisciplinary research • Strengthening E-repository for improved self learning • Promotion of ICT assisted teaching-learning • Conduction of collaborative activities with educational institutes and industries • Maintaining teachers academic diary • Collection, analysis and evaluation of API forms submitted by the faculties • Timely submission of AQAR • Conducting students' projects